



BIRSTALL PARISH COUNCIL

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The next meeting of the **EVENTS COMMITTEE** will be held on **MONDAY, 28 APRIL 2025 at 5:30pm** in the **VILLAGE HALL**, Birstall Road, Birstall. Members of the public and press are cordially invited to attend.

PLEASE NOTE:

The Parish Council does not usually audio record or film their meetings, however, on occasion the Clerk will record the meetings as an 'Aide Memoire'. Please note that under the Openness of Local Government Bodies Regulations 2014 that other people may film, record, tweet, or blog from this meeting. The use of any images or sound recordings is not under the Parish Council's control.

Sue Coulson
Clerk to the Council
22 April 2025

PUBLIC OPEN SESSION

Members of the public may ask questions, make representations, answer questions, and give evidence in respect of the business on the agenda. *Up to 10 minutes will be set aside for this purpose.*

AGENDA

- 1 APOLOGIES:** To receive, consider and accept apologies for absence:
- 2 DISCLOSURES OF PECUNIARY INTERESTS AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS AND REQUESTS FOR DISPENSATIONS:** For information, disclosable pecuniary interests and registrable interests relate to entries that are included, or should be included, on a Councillor's register of interest. Non-registrable interests relate to any other matters.
- 3 MINUTES:** To sign as an accurate record the minutes of the meeting held on 7 April 2025
- 4 GALA – 21 JUNE 2025:**
 - a) To receive and consider Flying Colours Entertainment:
 - i) Balloon Modeller, Bubbleologist, Workshop – Circus – 3 Artists @ £470 each = £1,410:
 - ii) Balloon Modeller, Bubbleologist, Workshop – Circus – 2 Artists @ £470 each = £940:
 - iii) Circus Workshop - £400:
 - iv) Circus Workshop & show £450
 - b) To confirm the Last Night of the Proms pieces:
 - i) Jerusalem
 - ii) Fantasy on British Sea Songs
 - iii) Pomp & Circumstance (Land of Hope & Glory)
 - iv) National Anthem
 - c) To note the submission of the Premises Licence Application and the Event Notification Form to Charnwood Borough Council:
 - d) To receive and consider the Risk Assessment for the Event:
 - e) To receive and consider a Chain of Command Document for the Event:
- 5 VE-DAY 80th ANNIVERSARY – 8 MAY 2025**
 - a) To receive further information:

6 REMEMBRANCE PARADE & SERVICE – 9 NOV 2025:

a) To receive, consider and authorise expenditure for Sound System & Operator at the Memorial - £392.40:

b) To receive, consider and authorise expenditure for 11 x Traffic Management Stewards - £1,525.23:

7 CHRISTMAS EVENT – 5 DEC 2025

a) To receive, consider and authorise expenditure for Main Christmas Tree - £4,762.90:

b) To authorise the year 2 of 3 agreed expenditure for the Christmas Streetlights - £3,125:

c) To agree a format and receive quotes for the event in the Village Hall:

i) The Fun Experts:

ii) Dreamluxe (To be tabled at the meeting):

d) To discuss arrangements, costs, format, dates, and personnel to manage holding two Christmas Events:

8 COMMUNITY LINKS:

a) To consider items 4 and 5 in Cllr L Halliwell's Community Links report (deferred from previous meeting):

DATE OF NEXT MEETING: Monday, 9 June 2025 at 6:00pm