



BIRSTALL PARISH COUNCIL

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The next Meeting of the **MANAGEMENT & POLICY COMMITTEE** will be held in the **COUNCIL OFFICES**, Birstall Road, Birstall on **MONDAY, 6 June 2022 at 10:00am**. Members of the public and press are cordially invited to attend.

PLEASE NOTE: The Parish Council does not usually audio record or film their meetings, however, on occasion the Clerk will record the meetings as an 'Aide Memoire.' Under the Openness of Local Government Bodies Regulations 2014, other people may film, record, tweet, or blog from this meeting. The use of any of those images or sound recordings is not under the Parish Council's control.

Sue Coulson
Clerk to the Council
31 May 2022

Public Participation: Members of the public and press are invited to address the Committee on any matter relating to the business to be transacted on the agenda. Up to 10 minutes will be set aside for this purpose.

AGENDA

PUBLIC OPEN SESSION

a) To receive statements and views of the public relative to the business to be transacted, i.e., agenda items only.

- 1 **APOLOGIES:** To receive, consider and accept Apologies for absence.
- 2 **DECLARATIONS OF INTEREST:** To receive, consider and approve Disclosures of Pecuniary and/or Personal Interests and Requests for Dispensations and/or Notifications of Changes to Register of Members Interests.
- 3 **MINUTES:** To sign as an accurate record the minutes of the extraordinary meeting held on 9 May 2022.
- 4 **STANDING ITEMS:**
 - a) To make arrangements to undertake the Clerks PDR
- 5 **FREEDOM OF INFORMATION REQUESTS:**
 - a) To receive notification of any FOI requests received.
- 6 **EXEMPT INFORMATION:** To consider excluding the press and public (by resolution) under the Public Bodies (Admission to Meetings) Act 1960 for the following items due to the confidential nature of the business to be transacted – Staffing Matters.
- 7
 - a) MC4 21/22 – Monitoring Officers Action Point 1
 - b) MC4 21/22 – Monitoring Officers Action Point
 - c) Gala – Staff Rates of pay
 - d) Training – Estates
- 8 **DATE OF NEXT MEETING:** Monday, 15 August 2022 at 10:00am