

Birstall Parish Council

Council offices, Birstall Rd, Birstall, Leicester, LE4 4DH

Tel: 0116 267 6191 Email: info@birstallpc.org.uk

Hallam Fields Hall Booking Form

| | |
|---|--|
| Today's Date | |
| Booking Name | |
| Address | |
| Telephone No | |
| Email | |
| Date Of Hire | |
| Time From/To (including set up/clear up time) | |
| Event Type | |
| Signature of Hirer (I have read and agree to all terms and conditions of hire) | |

Hall Hire Charges

Holds 60 seated and 80 standing (insurance limit is 80 Max)

£25 Deposit to secure your date (no provisional bookings)

| | | |
|---|--|---|
| Mon – Fri 9-6pm | £10 Per Hour + VAT | <input type="checkbox"/> |
| Mon-Thu 6-9pm | £15 Per Hour + VAT | <input type="checkbox"/> |
| Fri 6-9pm | £25 Per Hour + VAT | <input type="checkbox"/> |
| Sat /Sun 9-6pm | £15 Per Hour + VAT | <input type="checkbox"/> |
| Sat/Sun 6-9pm | £25 Per Hour + VAT | <input type="checkbox"/> |
| Projector Hire | £10 Flat Rate | <input type="checkbox"/> |
| Meeting Room (holds 12 max) 2.41 ft High 4.44 ft Long 3.93 ft Wide | £25 + VAT Flat rate additional to hall booking Hourly rate same as per hall charges | <input checked="" type="checkbox"/> Please tick ✓ <input type="checkbox"/> Additional booking Hourly rate |
| Refundable Deposit | All weekend bookings | £250 |
| | All other times (depending on nature of event. | £100 |

Emergency Contact Numbers: Mon - Fri Les Allott 07368107849
 Sat/Sun Sophie Bayliss 07947622360

